The Institute for Learning Innovation, a nonprofit research, evaluation, and materials development organization that works with museums and other community-based institutions world-wide, is offering a three-month, paid internship/professional development opportunity as a Research and Evaluation Assistant. The summer internship begins in June 2004 and ends twelve week later in August 2004. Start and end dates can be tailored to accommodate the intern’s schedule. The internship is three months long, and interns are $1200 per month. The Research and Evaluation Assistant will work on a variety of projects including the evaluation of museum exhibitions and/or programs, as well as the evaluation of community-based and/or technology-based programs. Past interns have worked with projects such as a font-end evaluation of an exhibition at the Smithsonian’s Natural History Museum, a summative evaluation of a gallery at the Maryland Historical Society, a summative evaluation of a teacher development program and a variety of other evaluations conducted at museums and with community organizations. Duties are specific to projects that are available at the time and will include some or all of the following tasks:

* Coordinating aspects of evaluation planning and design. The candidate may work with a project manager to formulate the initial design and conceptualization of an evaluation project.
* Collecting data in the field. Data collection may involve conducting interviews, observations, or tracking in a museum or other community-based organization.
* Reducing and analyzing data. Candidates may code and then enter data into the appropriate software program.
* Writing technical reports that interpret and summarize data.

The ideal candidate will have a keen interest in better understanding how, what, where and why people learn in all aspects of their lives, but especially related to experiences in museums and other community-based organizations. Analytical thinking skills are required. The candidate must learn quickly and be able to work simultaneously on multiple, diverse tasks. In addition, the candidate will have excellent interpersonal skills, as well as written and oral communication skills. Students working toward, or having just completed, a graduate degree and professionals in the field are encouraged to apply. Unfortunately, we can accept only U.S. citizens for applicants at this time. Interested candidates should send a CV/resume, three letters of reference, and a cover letter to:
Institute for Learning Innovation, 166 West St. Annapolis, MD 21401. Attention: Dale Jones.
For further information, please contact Dale Jones at (410) 268-5149 or jones@ilinet.org.
Applications will be accepted through March 31, 2004.